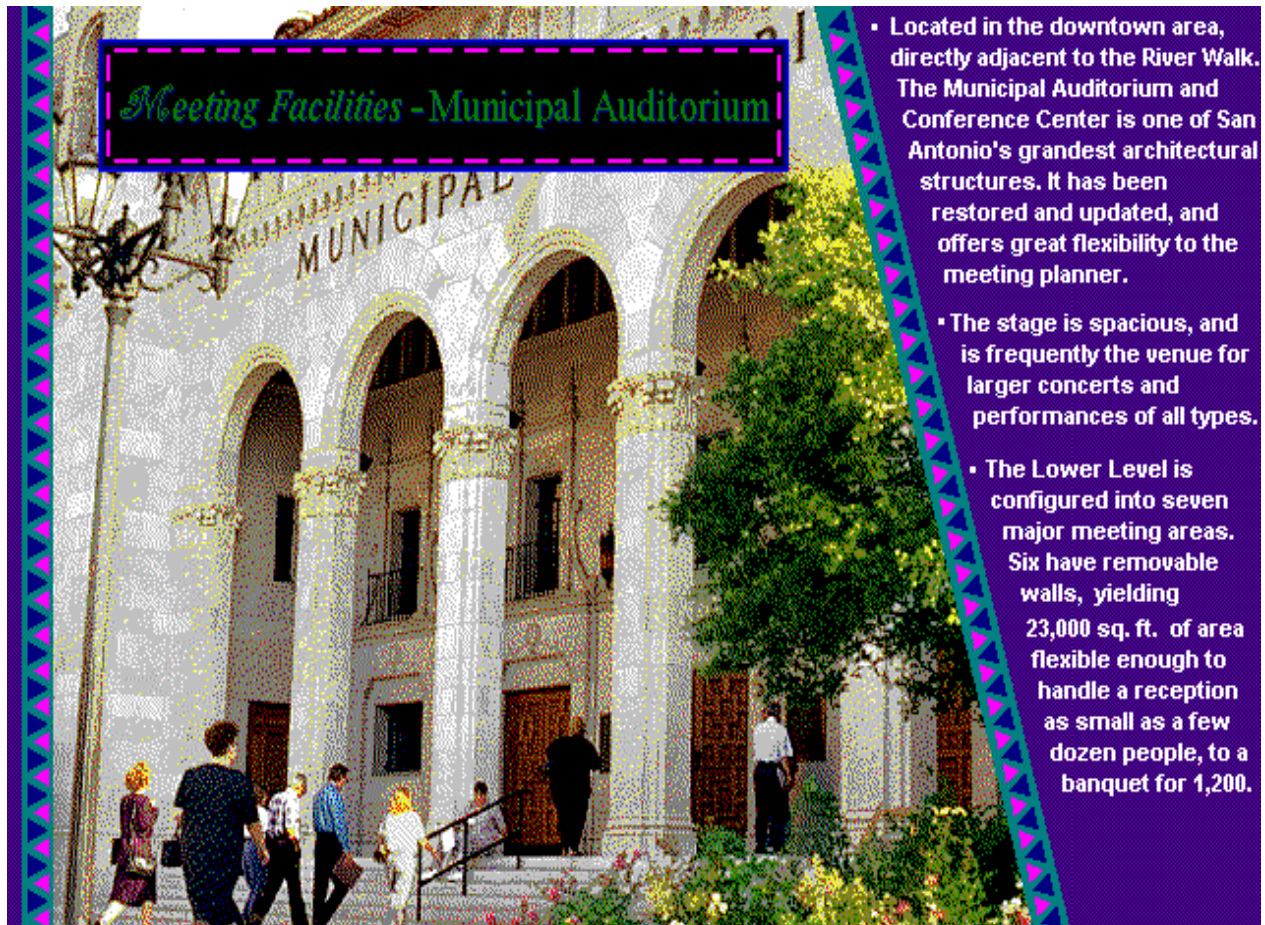


MUNICIPAL AUDITORIUM SAN ANTONIO



TECHNICAL INFORMATION

Please write or call with suggestions or comments regarding this package.

Addresses & Numbers

Office Hours:

Monday - Friday 8:00 AM - 4:30 PM

Addresses:

Mailing:

Municipal Auditorium
P.O. Box 1809
San Antonio, Texas 78219

Physical:

Municipal Auditorium
100 Auditorium Circle
San Antonio, Texas 78219

Phone Numbers:

| | | |
|----------------------|-------------------|----------------|
| Booking Offices | (@ SACF) | (210) 207-8500 |
| After hours Dispatch | Security (@ SACF) | (210) 207-7773 |

| | | |
|-----------------------|--|----------------|
| Administration Office | | (210) 207-8511 |
| 24 hour Fax Line | | (210) 207-4263 |

| | | |
|----------------|--------------------|----------------|
| Yolanda Jensen | Facilities Manager | (210) 207-8515 |
| Terry Price | Event Coord. | (210) 207-8518 |
| Teresa Camacho | Event Coord. | (210) 207-8518 |
| Thom Walbran | Stage Manager | (210) 207-8558 |
| | Pager | (210) 603-9484 |
| Mike Ochoa | AV Tech. | (210) 207-8519 |

| | | |
|---------------------|--------------------|----------------|
| Capt. Earl Crayton | Fire Marshall | (210) 207-8410 |
| Sgt. Harvey Jackson | SAPD Off Duty Unit | (210) 207-7020 |

LIGHTING SYSTEMS

Strand Century unless otherwise noted

NO equipment is allowed to be moved or removed from its location without prior approval from the Municipal Auditorium's Technical Staff.

NOTE:

A qualified operator is required to operate either the ETC stage light console and /or the houselight "Preset" panels. The cost of the operators is **not** included with the facility. Contact the Municipal's Stage Manager, or AV Technician to schedule operators and for labor estimates.

Houselights:

A fully dimmable system with a mixture of incandescent and fluorescent lighting. A qualified operator controls the lights from the Lighting Booth. The footcandle levels as per IES procedures are as follows:

| | | | |
|---------------------|-------|----------------------|-----------|
| Maximum Footcandles | 68.94 | Max. to Min. Ratio: | 24.6 to 1 |
| Average Footcandles | 32.90 | Max. to Aver. Ratio: | 2.1 to 1 |
| Minimum Footcandles | 2.80 | Aver. to Min. Ratio: | 11.8 to 1 |

Houselights can be controlled by either the ETC lighting console or by one of the "Preset" control panels, one located in the Light Booth, another in the Stage Manager's Rack (SR).

The stage worklights are non-dim circuits and are controlled only from the Stage Manager's Rack (SR).

Stage Lighting:

Console: One ETC "Expression 2x" console, two VGA monitors and a B&W printer located in the Light Booth, at the rear of section 309, in the balcony. No remote monitors are available.

Remote: One ETC handheld "RFU" remote focus unit with a 100' extension from the "Stage Manager's Rack" off stage right.

Dimmers: "CD-80", DMX with SV80 Upgrade, modular dimmers (rack mounted) as follows;

| | |
|------------------------|---|
| 192 - 2.4 kW dim/dim | (384 channels) |
| 8 - 2.4 kW non-dim/dim | (16 channels) |
| 49 - 6.0 kW dim | (41 reserved for Houselight circuits Rack #9) |
| 2 - 6.0 kW non-dim | |
| 24 - 12.0 kW dim | (X-Rays) |

The dimmer room is located off stage right, above the power distribution cage.

Cabling: A limited amount of adapters, two-fers and extension cabling is available.

LIGHTING SYSTEM**Strand Century** unless otherwise noted**continued**

Fixtures: Provided with c-clamps and color frames, (**no color**) and equipped with a 1kW lamps at 3200°K, unless otherwise noted. A limited supply of safety cables, side arms, pattern holders are available. Spare bulbs are for "House" instruments only!

- 18 10° ETC Source4 located in the "Gondola".
- 4 11 x 23 variable focus "Zoom", located in the "Gondola".
- 16 10 x 23 Ellipsoidal, on "Pan & Tilt" bases in the two far FOH coves.
- 20 6 x 16 Ellipsoidal, located on stage, 10 units with Iris kits.
- 28 6 x 12 Ellipsoidal, located on stage.
- 20 6 x 9 Ellipsoidal, located on stage.
- 20 8" 2000 watt Fresnels with barn doors available located on stage.
- 28 PAR64 MFL located in the FOH ceiling coves, two coves of 8 and two coves of 6.

Cyclights: 7 "Iris", 3-circuit, 3-1500 watt lamps units located on 5th electric.

Groundrow: 12 "Pallas", 3-circuit, 3-lamp portable floor Cyclight units.

X-Rays: 4 Red-White-Blue continuous 80', located on electrics 1- 4. (Borderlights)
(Green glass available)

Follow Spots: 4 "Strong Xenon Super Trouper" with 1.6kW lamps, two located on risers in sections 304 and 314, two in the Spot Booth above the Light Booth in section 309.

NOTE:

The follow spots as well as the cost of operators are **not** included with the facility. An additional charge of **\$25.00** an hour per follow spot, in one hour increments, with a minimum of one hour per follow spot. Plus qualified operators, with a minimum four hours per man. Contact the Municipal Auditorium's Stage Manager, or AV Technician to schedule operators and for labor estimates.

CIRCUITING

2.4kW unless otherwise noted

Location:**Circuit Number:**

FOH: Ceiling Coves x 4 1-8, 25-32
(Facing Stage) 9-16, 17-24 (Pan & Tilts)

Gondola 33-52
(Facing Stage) 385 & 386 (6kW)

Ceiling Coves x 2 53-58, 59-64
(Facing House)

STAGE: First Electric 65-116
Works ND-1
X-ray 409-414 (12kW)
60 amp 387 & 388 (6kW)

Second Electric 117-156
X-ray 415-420 (12kW)

Third Electric 157-196
Works ND-2
X-ray 421-426 (12kW)

Fourth Electric 197-236
X-ray 427-432 (12kW)

Fifth Electric 237-264
Works ND-3
CYC-Lights 265-285

WALL BOXES:

WB 1 286-288 & ND 4
WB 2 289-291 & ND 5
WB 3 292-294
WB 4 389-390 (6kW)
WB 5 295-297
WB 6 298-300
WB 7 391-392 (6kW)
WB 8 301-303

CIRCUITING

2.4kW unless otherwise noted

continued**Location:****Circuit Number:****FLOOR POCKETS:**

| | | |
|------|-------------------|---------|
| FP 1 | (Off S.R.) | 304-307 |
| FP 2 | | 308-311 |
| FP 3 | | 312-315 |
| FP 4 | | 316-319 |
| FP 5 | (Off S.L.) | 320-323 |
| FP 6 | | 324-327 |
| FP 7 | | 328-331 |
| FP 8 | | 332-335 |
| FP 9 | (O. Pit) | 354-362 |
| FP10 | | ND 6 |
| FP11 | | ND 7 |
| FP12 | | 363-371 |
| CP 1 | (Up Stage Center) | 336-341 |
| CP 2 | | 342-347 |
| CP 3 | | 348-353 |

HOUSELIGHTS:

| | |
|------------------------------|---------|
| Gondola | 433-458 |
| Outer Ring and Under Balcony | 459-473 |

SOUND SYSTEM

One Soundcraft 200 Delta 24 /6/4/2 Mains Mixing Console (Primary)
 Two Soundcraft 400 B 16/4/2 Mains Mixing Console (Secondary, Backup)

| Location | Driver | Qty | Amp | Channels |
|---------------------------------------|---|-----|------|----------|
| Central Array | HF | 12 | 60W | 6 |
| | MF | 3 | 120W | 3 |
| | LF | 12 | 220W | 6 |
| Balcony Array (In Gondola) | HF | 4 | 60W | 2 |
| | MF | 2 | 220W | 2 |
| | LF | 4 | 220W | 2 |
| Sub Enclosures (Balcony level L/R) | SLF | 8 | 220W | 8 |
| Lip Speakers | Full Range | 10 | 120W | 3 |
| | (Not in use when Pit Filler Platform is at Stage Height, default) | | | |
| Auxiliary Stacks (2 Organ Chamber) | HF | 2 | 80W | 2 |
| | MF | 1 | 80W | 2 |
| | LF | 2 | 80W | 2 |

HF: Renkus Heinz 1/2" Driver
 MF: Altec 290 2" Driver
 LF: Altec 515E 15"
 SubLF: JBL 2245H 18"
 Lip Speakers: Auratone 5C
 "Arena" Array: Sonic System 2715-1

Amplification:

60W: Altec 1268
 120W: Altec 1269
 220W: Altec 1270
 80W: Spectra Sonic 701 Modules

AUDIO EQUIPMENT**Front of House Mix Position**

| | | | | |
|---|------------------------------|---------------|------------------|-------------|
| 1 | 24 Channel Console | SoundCraft | Delta 200 24/4/2 | |
| 3 | Dual Compressor/Limiters dbx | 166 | | |
| 1 | Compressor/Limiter | dbx | 160x | |
| 2 | Dual Octave Equalizers | Spectra Sonic | 1000B | |
| 3 | Third Octave Equalizers | White | 4650 | |
| 1 | Dual Cassette Decks w/remote | Tascam | | with remote |
| 1 | Double CD Players | Denon | DN2200F | with remote |
| 1 | MiniDisc Recorder/Player | Denon | DN | with remote |

Broadcast Booth

| | | | | |
|---|------------------------|------------|-----------|--------|
| 1 | 16 Channel Mains Mixer | Soundcraft | 400B | 16/4/2 |
| 1 | Real Time Analyzer | White | 200 | |
| 1 | Reel to Reel w/remote | Otari | MX5050-II | |

Portable Equipment

| | | | | |
|---|---------------------------|------------|------|--------|
| 1 | 16 Channel Monitor Mixers | Soundcraft | 400B | 16/8/2 |
| 4 | 4 Channel Mixer | Shure | M267 | |

Microphones

| | | | |
|-------------------|---------|--------|--|
| Beyer Dynamic | M500 | 8 | Hypercardioid, Dynamic |
| | MCE5.11 | 4 | Cardioid, Condenser, Lavalier |
| | M69 | 10 | Hypercardioid, Dynamic |
| Electrovoice | DS35 | 8 | Cardioid, Dynamic |
| | 649B | 4 | Cardioid, Dynamic, Lavalier |
| | RE85 | 2 | Cardioid, Dynamic, Lavalier |
| | RE10 | 1 | Cardioid, Dynamic |
| | 635A | 1 | Cardioid, Dynamic |
| AKG | D222EB | 4 | Cardioid, Dynamic, two-way |
| | C535EB | 2 | Cardioid, Condenser |
| Sennheiser | MD421 | 2 | Cardioid, Dynamic |
| Shure | BG-10 | 10 | BetaGreen |
| Crown | PZM6LPB | 4 | Pressure Zone, Hemispheric |
| Telex | FMR-2 | 2 (ch) | Wireless; 1 Handheld & 1 Lavalier on each channel. |
| C-Tape Industries | C-Ducer | 4 | Contact Tape Microphones |

Stands & Support

| | | | |
|-------|---------|----|---|
| Atlas | TS8 | 6 | 8" Dia. Base; Chrome, 14.6" - 26" H. |
| | MS4 | 16 | 8" Dia. Base; Charcoal, 25" - 65" H. |
| | DS7 | 8 | 6" Dia. Base; Charcoal, 8" - 13" H. |
| | PB1x | 10 | 31" - 47" Counterweight Boom Arm |
| | PB2x | 2 | 21" - 37" Counterweight Boom Arm |
| | MS11C | 6 | 10" Dia. Base; Chrome, 34" - 62" H. |
| | GN13 | 4 | 13" Gooseneck; Chrome |
| | GN6 | 4 | 6" Gooseneck; Chrome |
| AKG | KM251 | 14 | Tripod Floor Stand; Black, 23" - 53" H. |
| | KM211/2 | 14 | Boom Arm; Black, 17.25" - 33" H. |

Podiums:

| | | |
|--------|---|-------------------------------------|
| Paso | 7 | Power Desk-Top Lectern; Wood Vineer |
| | 2 | Power Standing Lectern |
| Anchor | 2 | Powered Table - Top; Black w/bases |

Monitors:

| | | |
|--------------|--------------------|-------------------------------|
| | (2 way enclosures) | |
| Renkus-Heinz | 2 | Floor Wedges; Gray Carpet |
| | 2 | Monitor Cabinets; Gray Carpet |
| Altec | 934 | 2 |
| | | Monitor Cabinets; Black |

16 Altec 1269 120w amplifier channels to drive monitors, patchable to stage, pit, or fly.

INTERCOM SYSTEM

42 Stations Panels located throughout building, selectable to any one of the four channels.

| | | | |
|--------------------|--------|----|--|
| Clear-com | MS400 | 1 | 4 Channel Master Station (Stage Manger's Rack; SR) |
| | RM400 | 2 | 4 Channel Remote Station (Lighting Booth & Sound Booth) |
| | RS100A | 18 | Single Channel Beltpacks |
| | 502 | 12 | 2 Channel Beltpacks |
| | CC75B | 2 | Single Muff Headsets |
| | CC240B | 8 | Dual Muff Headsets |
| | KB111A | 3 | 2 Channel "Biscuit" Speaker Stations (Fly Rail, AV Tech's Office & Breakroom) |
| Beyer | DT109B | 1 | Headsets |
| Technical Projects | SMH210 | 8 | Single Muff Headsets |
| | DMH220 | 4 | Dual Muff Headsets |

RIGGING SYSTEM

NO rigging points are available down stage of the fire pocket, in the main house or in any offstage areas.

| | |
|----------------------|--|
| Type: | Mechanical Counterweight Double Purchase except for Electrics. |
| Number of Line Sets: | Total 53 including all electrics, drapes and screens. |
| Batten: | Typical length of eighty feet (80'). Maximum weight of 1800 lbs. per line set. |
| Distance Apart: | 6" to 24" |
| Grid Detail: | Subway grates. 90,000 lbs. total weight capacity. |
| Height to Grid: | 80' to walking subway grating; 85' to steel. |
| Weights: | Total 90,000 lbs. |

STAGE

| | |
|--------------------|--|
| Proscenium Width: | 76' |
| Proscenium Height: | 32' - 36" Maximum |
| Floor: | Stage is maple and fir with cement in the offstage wing areas. The wood deck is 1.25" thick and # 125lbs per square foot. |
| Trap Doors: | Two (2) located center stage 8'w x 5'd. Weight restrictions. |

Orchestra Pit

Access is from the lower level (basement) via the stage or exhibit entrances, single door on the west side (SR) and a double door on the east side (SL) with a ramp for loading in/out equipment and instruments. The top/front section (Pit filler level) is 9'd x 60'w with a mid-curtain. The back/lower section (5' lower) 12'd and is tapered from 60'w at the front down to 48'w at the back wall. Risers are available to raise and extend the back section to 4'h and 9'd. The ceiling height is 8'-11' acoustic treatment and panels.

- **NO** air conditioning or climate control. (It can get HOT).
- Restrooms are located directly behind in the hallway. (NO showers)
- Dimmable track lighting along the back wall and 4 -110VAC 20A outlets.
- 16 -2.4k and two "Non Dim" stage lighting circuits.
- 32/32 -Microphone lines, 4 -Monitors lines and 3 -Four channel Production Intercom outlets.
- **NO** music stand or lights are available or provided by the Municipal Auditorium.

Loading Docks Adjacent to stage

Access via the west side of building off of St. Mary's Street, behind Channel 4 KMOL TV studios and tower. Outer dock has two truck bays, (different heights) each equipped with a dock-leveling ramp. (Max 8" down and 16" up limits.) The inside dock area provides access to the stage from the up-stage-left. One 8'w x 16'h roll up door. There is limited storage available and parking is by permit only and limited 10 car spaces and 3 to 4 trucks or busses. The Events Coordinator or the Facilities Manager issues permits. Contact the administrative offices for information on additional parking options.

Forklift: 1- One ton forklift is available for use inside and on the stage loading docks and on the stage **ONLY**.

The forklift may not be used outside, in the parking lot or the lower level. The forklift is not included in the rental, therefore the client or user must arrange with the Stage Manager of the Municipal Auditorium prior to event. The charges for use of the forklift are included in the contract for the building. (as of 10/97) The requirement to use the forklift areas follows; The rental on the forklift is \$20.00 per hour (clock on lift) with a \$65.00 minimum the rental charges will be added to the clients invoice from the city.

A licensed operator, is required and will be charge separately (average. \$15 /hr min 4 hrs). Contact the Stage Manager to arrange an operator. (All operators must show prove of current permit/ license and provide a copy of permit to Stage Manager).

A limited numbers of dollies, carts and freight jacks are also available.

Auditorium (Fly) Batten Line Sets

| LINE | DIST. | GOODS | LINE | DIST. | GOODS |
|------|----------|--------------------------|------|----------|--------------------------|
| 1 | 0'04" | MAIN BLUE VALANCE | 28 | 23'. 10" | |
| 2 | 1'. 00" | MAIN BLUE TRAVELLER | 29 | 24'. 06" | |
| 3 | 1'. 10" | | 30 | 25'. 02" | |
| 4 | 3'. 04" | 1 st ELECTRIC | 31 | 25'. 10" | |
| 5 | 4'. 11" | | 32 | 26'. 08" | |
| 6 | 5'. 03" | | 33 | 27'. 06" | |
| 7 | 6'. 05" | BLACK BORDER #1 | 34 | 27'. 09" | |
| 8 | 6'. 11" | BLACK TRAVELLER | 35 | 28'. 05" | BLACK BORDER #4 |
| 9 | 7'. 06" | | 36 | 29'. 02" | BLACK TRAVELLER |
| 10 | 8'. 00" | FRONT PROJ. SCREEN | 37 | 30'. 10" | 4 th ELECTRIC |
| 11 | 8'. 07" | | 38 | 32'. 05" | |
| 12 | 9'. 05" | | 39 | 33'. 03" | |
| 13 | 9'. 10" | | 40 | 34'. 00" | |
| 14 | 10'. 06" | BLUE BORDER #2 | 41 | 34'. 09" | |
| 15 | 11'. 03" | BLUE TRAVELLER | 42 | 35'. 06" | |
| 16 | 12'. 07" | 2 nd ELECTRIC | 43 | 36'. 00" | BLACK BORDER #5 |
| 17 | 14'. 05" | | 44 | 36'. 10" | BLACK TRAVELLER |
| 18 | 15'. 03" | REAR PROJ. SCREEN | 45 | 38'. 02" | 5 th ELECTRIC |
| 19 | 15'11" | | 46 | 38'. 10" | |
| 20 | 16'. 08" | | 47 | 39'. 06" | |
| 21 | 17'. 01" | | 48 | 40'. 01" | |
| 22 | 17'. 09" | | 49 | 41'. 09" | |
| 23 | 18'. 08" | BLACK BORDER #3 | 50 | 41'. 05" | |
| 24 | 19'. 02" | BLACK TRAVELLER | 51 | 42'. 01" | BLUE CYC |
| 25 | 20'. 09" | 3 rd ELECTRIC | 52 | 42'. 06" | |
| 26 | 22'. 06" | | 53 | 43'. 08" | B/O TRAVELLER #6 |
| 27 | 23'. 02" | | | 45'00" | Back Wall @ Column |

NOTES:

1. All dimensions are taken from the upstage edge of the fire curtain pocket.
2. Grid height is 80' to walking subway grating.
3. 1800 lbs. per set and 90,000 lbs. total weight capacity of grid.
4. **NO** rigging points are available down stage of the fire pocket, in the main house or offstage areas.
5. All information is subject to change or modification without warning or notice.
Contact the technical staff of the Municipal Auditorium before designing stage layouts, to verify all dimensions and materials.

DRAPERIES

NO item may be moved or removed. All curtains are velour and are "Full". See hanging schedule detail for locations.

The maximum stage opening when curtains are open is 62' on the Main and 66' and all others.

| Item: | Qty: | Color: | Size: (h x w) | Locations: |
|-------------------------|-------------|---------------|----------------------|-----------------------------------|
| Main Valance | 1 | Blue | 22'x80' | Line Set #1 |
| Main Traveller | 1 | Blue | 32'x80' | Line Set #2 |
| Border | 1 | Black | 12'x80' | Line Set #7 |
| Border | 1 | Blue | 16'x80' | Line Set #14 |
| Traveller | 1 | Blue | 30'x80' | Line Set #15 |
| Borders | 3 | Black | 14'x80' | Line Sets #23, #35, #43 |
| Travellers | 5 | Black | 28'x80' | Line Sets #8, #24, #36, #44, #53 |
| Front Projection Screen | 1 | White Mat | 20'x53' | Line Set #10 |
| Rear Projection Screen | 1 | White Mat | 20'x40' | Line Set #18 |
| Cyclorama | 1 | Sky Blue | 30'x80' | Line Set #51 |
| Side Tabs | 10 | Black | 28'x 7' | Off Stage Walk-A-Longs 5 per side |
| O. Pit Filler Skirting | 1 | Blue | 24"x60' | Velcro Attached |
| O. Pit Mid Curtain | 2 | Blue | 48"x60' | Hand Track |

DISCONNECT POWER PANELS

- 3 Five wire, Three phase, 400 AMP per leg located in "Cage" off Stage Right.
- 1 Five wire, Three phase, 200A per leg located Upstage center. This disconnect is located adjacent to an exterior access door to the loading dock area in order to provide power to busses, video trucks, etc.

All four disconnects panels have both a mechanical as well as a cold water pipe ground. Each panel is individually transformer isolated and is equipped with one set of #4 Cam-lok tails configured as follows:

A, B and C Phases: Female
Neutral & Ground: Male

A limited number of turnarounds and splitters are available.

All connections to the power disconnect panels mentioned above, **MUST** to be made by one of the three "Licensed Electrical Contractors", who are currently contracted by the Convention Facilities. A master Electrician must obtain and display a permit during the show. A copy of the permit must be sent to the Event Coordinator or Stage Manager prior to move in.

DRESSING ROOMS

| Room # | Size | Floors | Mirrors | Bath Size | Sinks | Showers | Toilets | Phone/Lock/Couch |
|-----------------|-------|--------|---------|-----------|-------|---------|---------|------------------|
| EAST /SL | | | | | | | | |
| 1 “Star” | 10x16 | Carpet | 1 | 7x10 | 1 | 1 | 1 | 1P/Key/1-”L” |
| 2 | 13x19 | Tile | 2 | -0- | 2 | see #3 | see #3 | - |
| 3 | 9x16 | Tile | 5 | -0- | 3 | 3 | 2 | - |
| 4 | 16x26 | Tile | 3 | 13x16 | 2 | see #3 | see #3 | - |
| WEST /SR | | | | | | | | |
| 5 “Star” | 7x8 | Carpet | 1 | 7x11 | 1 | 1 | 1 | 1P/Key/1-Seat |
| 6 | 11x46 | Tile | 11 | 10x12 | 4 | 2 | 2 | - |
| 7 | 13x14 | Tile | 6 | 9x11 | 3 | 1 | 1 | - |
| 8 | 13x13 | Tile | 5 | 9x11 | 3 | 1 | 1 | - |

Make-up lights switched AC outlets, full length mirrors, counter tops and wardrobe racks or pipes. (Limited hanger are available), **NO** shower items are included, client must provided for towels, soap, shampoo, ECT. Only the “Star” Dressing rooms are locked with a secure Key. Power is limited, every two dressing rooms share one 20A service, therefore the use of food warmers, coffee pots, hot plates ECT is **NOT** allowed in any of the Dressing rooms or the Green room. **NO** signage is allowed to be affixed to any of the “wooden” doors throughout the building. All signs must be on the wall or on holders.

ROAD MANAGER’S OFFICE

7X17, carpeted, WITH PHONE line (s) Keyed lock, next to D.R. #6 (SR) Desk

GREEN ROOM (Not really, it’s BLUE!)

Located second level, up-stage right side, accessed by stairs and elevator. 23’d x 46’w, carpeted, lots of windows with drapes. Keyed lock, 1-Restroom with toilets & sinks, no showers. A wet bar area and house phone with additional phone lines available. Program speakers with volume control and cable TV connection. (No TV).

Furniture; 1- 5’ x 12’ Conference table with 8 padded swivel chairs. 3 stuffed leather sofas with 2 matching armed chairs, 1-coffee tables and 2 end tables with lamps.

NO furniture of other items may be removed or altered in any of the Dressing Rooms, Offices or the Green room.

CROSSOVER

Underpass via basement and Back of Stage.

ACCESS TO HOUSE

Via stairs from the sound wings SL & SR and from back stage SL & SR.

STAGE MANAGERS PANEL

Located: Down Stage Right (see floor pocket detail)

Controls:

- Remote focus of 10"x23" Lekos in Ceiling Coves
- Gondola Control
- Arena Cluster Power
- Intercom Master Station
- Dressing Room Paging
- Stage Mic Mixer

PAGING SYSTEM

A distributed system of 55 ceiling speakers throughout the Dressing Rooms and Technical areas, including but not limited to the Dressing rooms, Green room, hallways, bathrooms, Offices, Lighting and Broadcast booths, and the Projection and Spotlight booths.

The show program and/or any other audio source may be sent over this system via a six channel mixer located S.R. in Stage Manager's Rack. Each area is equipped with an individually wall mounted volume controlled with an override feature.

The paging microphone at the Stage Managers panel, when keyed overrides the program and the volume controls regardless of set individual volume level.

SQUARE FOOTAGE

| | |
|---|------------------------|
| Carpet Area..... | 35,476 sq. ft. |
| Wood Floor (Stage & Orchestra Pit)..... | 7,332 sq. ft. |
| Apoxoy Terrazzo..... | 11,110 sq. ft. |
| Ceramic Tile..... | 3,318 sq. ft. |
| Sheet Rubber..... | 2,073 sq. ft. |
| Cement & Concrete Stairs..... | 1,618 sq. ft. |
| Cement Tile..... | 4,052 sq. ft. |
| Total Square Footage..... | 126,234 sq. ft. |

APPROVED CATERERSListed in No Special Order

(Revised 1/11/96)

CATERING BY ROSEMARY

202 S. Alamo
San Antonio, TX. 78205
(210) 225-4535
Contact: Greg Kowalski

BILL MILLERS BAR-B-QUE

4320 S. Santa Rosa
San Antonio, Tx. 78205
(210) 225-4461
Contact: Joyce Hoyer

CATERING BY NICK

1715 N. Trinity (Ih-10 At Culebra)
San Antonio, TX. 78201
Contact: Manuel (Nick) H. Garza

MARRIOTT RIVER CENTER

101 Bowie St.
San Antonio, Tx. 78201
Contact: Pedro Limon

SAVORIES CATERING

3606 Ave. B
San Antonio, Tx. 78209
(210) 271-9999
Contact: Barbara Myers

ST. ANTHONY HOTEL

300 E. Travis
San Antonio, Tx. 78205
(210) 227-4392
Contact: Gayle Sedatole

DON STRANGE CATERING SERVICE

1551 Bandera
San Antonio, Tx. 78228
(210) 434-2331
Contact: Don Strange

HOSPITALITY CONCEPTS

135 E. Commerce, #402
San Antonio, Tx. 78205
(210) 224-8484
Contact: Richard Higby

CATERING BY JJ'S

1611 Culebra Rd.
San Antonio, Tx. 78201
(210) 733-9822
Contact: Mark Rodriguez

FRESH HORIZON

6514 N. New Braunfels
San Antonio, Tx. 78209
(210) 828-5919
Contact: Caryn Johnson

FACILITY CONCESSIONS

230 E. Houston
San Antonio, Tx. 78205
(210) 229-0776
Contact: Keith Hanson

GRADY'S BAR-B-QUE, INC.

4109 Fredericksburg Rd.
San Antonio, Tx. 78201
(210) 732-3571
Contact: Grady Cowart

BLUE CHIP

119 Heriman Suite 311
San Antonio, Tx. 78205
(210) 661-4627
Contact: John Currie
Norm Simpson

LEAVE IT TO US

4738 Shavano Oak
San Antonio, Tx. 782
(210) 493-6363
Contact: Denise Goral

DIRECTIONS TO THE MUNICIPAL AUDITORIUM

COMING FROM THE AIRPORT AREA:

Take 281 S. to the McCullough / Nolan Exit, turn right, go down to Broadway and turn left, go down to 4th street turn right. We are one block down on left-hand side, sitting on the river.

COMING FROM HOUSTON:

Take I-10/I-90 W. to I-37 N. Take the Commerce St. Exit, turn left on Commerce St., go down to S. Alamo turn right, go to Travis St. and turn left, go to Jefferson and turn right. (Jefferson runs into the Auditorium.)

COMING FROM THE MEDICAL CENTER AREA:

Take Loop 410 E. to IH-10 E., to I-35 N. Take the McCullough Exit and turn right on McCullough, go down to St. Marys and take a right, go down to Lexington take a left, go down one block. The Auditorium is on the right.

COMING DOWN BROADWAY FROM THE NORTH:

Take Broadway to 4th Street, turn right. We are one block down on your left-hand side, sitting on the river.

COMING FROM LACKLAND:

Take I-90 E. to I-35 N. To McCullough take a right, go to St. Marys Street and take a right, go down to Lexington and turn left. We are one block down on right, sitting on river.

COMING FROM CORPUS:

Take I-37 N. to Commerce St. Exit and take a left, go down to S. Alamo take a right, go down to Travis and turn left, go down to Jefferson and take a right. (Jefferson runs into the Auditorium)

COMING FROM CROSSROADS MALL AREA:

Take IH-10 E. to I-35 N. take the McCullough Exit, and turn right, go down to St. Marys Street and take a right, go down to Lexington and take a left. We are one block down on your right hand side, on the river.

COMING FROM AUSTIN (WINDSOR PARK MALL AREA):

Take I-35 S. to I-37 S. Take McCullough / Nolan Exit turn right, go down to Broadway take a left, go down to 4th Street take a right. We are one block down on your left hand side sitting on the river.

USHERING PROCEDURES

PURPOSE

The purpose of this manual is to familiarize you with the Municipal Auditorium and to inform you of the policies that are to be followed. We want our guests to feel welcomed as they enter the Auditorium. The majority of the guests that enter this facility have fond memories of years gone by. Originally built in 1926, this facility was the only large facility in San Antonio. Therefore all school graduations, concerts, circuses, ice skating events, Operas, Symphony concerts, boxing, and wrestling events were held here. We want our guests to feel that warmth and joy that they probably experienced many years ago. In 1979 a devastating fire practically destroyed the Municipal Auditorium. The citizens passed a 13 million-dollar bond in 1981 for the restoration of the Auditorium; and, in 1985 the restored Auditorium was reopened.

GROOMING

Grooming standards of the Alamodome will be adhered to at all Convention Facilities.

PUBLIC RELATIONS

Our guests should be treated as guests in our home. They should be welcomed warmly and with a friendly smile. A friendly smile breaks barriers, and puts people at ease. Welcome our guests with, "Welcome, may I show you to your seat?". Leave them with a friendly "Enjoy the show!".

Avoid confrontations with an irate guest who might be angry about the location of their seats. People want to be heard, they want someone to listen to their problem and they want help. First, listen intently to their complaint, repeat what you have heard in order to make certain that you have understood the complaint. You can usually calm a person if you apologize for their inconvenience and tell them you will try to find a solution. If you can not solve the problem, go to your supervisor.

SEATING ARRANGEMENT

The Municipal Auditorium has a total of 4,924 seats. The first floor has 3,100 seats and the configuration is horse shoe shape. The floor seating has removable seats and has 4 sections and are numbered section 1-4, rows A-X. Row X is dedicated for wheelchair use, one space for a wheelchair and a seat for a companion. The fixed seating is numbered by sections and begins with section 100 and ends with section 111. The numbers of rows vary by section, therefore be sure to check your diagram for exact rows.

The balcony seating begins with section 200 to section 217. The numbers of rows vary by sections, therefore check your diagram for exact rows. Above the aisle are the 300 sections, starting with section 300 and ends with section 318. The numbers of rows also vary by sections.

Always wear a smile. A smile always breaks barriers and puts people at ease. Ushers should stand behind the last row of the section to which they are assigned. The exceptions to that rule are Sections 100 - 103 and 108 - 111, where you should stand in front of the section instead of the back. Smile and greet the guest with, "Welcome, may I show you to your seat?" After you show the guests their seats leave them with "Enjoy the show."

POLICIES AND PROCEDURES

Ushers are to report to their supervisor one hour prior to the opening of doors. The assembly point is the Lobby of the Auditorium and all assignments will be made at that time. Seating charts will be available to familiarize yourself with the floor plan.

Any usher arriving 15 minutes late or more than was instructed to arrive will be sent home without pay. The supervisor must be notified no later than 2 hours will then make assignments.

PUBLIC SAFETY**Guidelines for guest injuries:**

It is important to familiarize yourself with all **EXIT DOORS**.

1. Assess the severity of the accident. Ask the guest if they require medical attention and try to comfort the guest with reassuring words.
2. Find someone with a radio and contact the Facilities Manager or the Event Coordinator and give the following information:
 - State your name.
 - Give the location of the injured guest (i.e., Floor, Section # and Row #).
3. Keep the area around the injured guest clear of curious onlookers until the proper personnel arrives.
4. Should the injured guest refuse medical attention, obtain the party's name, address, location of the accident, cause of the accident and assigned seat #. Give this information to the Facilities Manager or the Event Coordinator.
5. If the injured guest is in grave danger, find a Police Officer and ask the Officer to contact EMS. Give the injured guest's name, age, description of the injury or illness and exact location of the injured party. (i.e., Section #, Row #, and Seat #). Find the Facilities Manager or Event Coordinator and inform them of the situation.
6. If the injured guest requests aspirin or a Band-Aid, notify the Facilities Manager or Event Coordinator, who have access to the First Aid Box located in the Administrative Offices.

EVACUATION

Should there be a need to evacuate the building, due to fire or bomb threat, it is imperative that all personnel remain calm. You are responsible to instruct the guests in your assigned area where to exit the building. Be in control of your area, calmly tell the guests what the problem is and that they are to leave the building. Point to the nearest Exit that they should take and remind them not to panic but to move quickly to the Exit.